



Health, Home and Garden Expo Exhibitor BOOTH REQUEST and AGREEMENT

Please list your business NAME as you want it printed on the **PROGRAM** and **BOOTH SIGN**:

If there should be a *different* name on the **INVOICE**, please list that here:

1st and 2nd Choice **BOOTH NUMBERS** (or Hallway Room): _____

COMPANY HEREBY AGREES:

- To conduct only *legal* activities and, if applicable, follow sales tax requirements.
- To read the few communications we will send because they contain important information.
- To read and follow Plano Event Center rules and Event Management requirements detailed on the HHGexpo.com website. That is also where you will find details about booth equipment, electrical service, food permits, parking, Wi-Fi, shipping and security. Examples from that document:
 - Set up your booth *in total* prior to 8:30 AM Saturday, August 24. (Preferably on Friday between 2-7 PM.)
 - Maintain an *active* exhibit from 9:00 AM until 5:00. The penalty for packing up early may include loss of privileges the following year.
- To release Healthy by Nature, LLC, organizing individuals and Plano Event Center from any claims of liability arising from your activities.
- Respect the rules of companies such as Bemer that only allow one distributor per show. Only the first exhibitor request gets in.
- With this signed agreement and your 50% deposit, your selection will be locked in until July 15 when the balance of payment is due. If the balance is not paid by then, you will forfeit both the Early Bird and Timely payment discounts. We reserve the right to re-rent booths that are not paid for by August 15. Deposits will not be refunded.

Person responsible: _____ Title: _____

Signature: _____ Date: _____

Email: _____ Phone number: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____

Please return this *signed* page ASAP to:

Martie Whittekin, CCN—Email: martie@hbshow.com or FAX (972) 351-8361
Questions? 972.342.4257

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